



**WASHINGTON APCO – NENA Chapter Meeting**  
**March 10, 2016 at 5:30 pm to 6:30 pm**  
**The Old Spaghetti Factory, 730 SE 160th Ave., Vancouver, WA**  
**(Approved June 21, 2016, Kennewick, WA)**

**MINUTES**

**CALL TO ORDER AND PRESIDENT’S WELCOME** – President Jackie Jones called the meeting to order at 6:18 p.m. Jackie announced that a sign-in sheet will be circulated during the meeting and to please sign in. She added that the meeting will be recorded.

The following members and guests signed in: Jean Nealy, Mike Evans, Tim Lenk, Sheryl Mullen, Stephanie Fritts, Katy Myers, Mark Enfield, Jim Barber, Laura Pitarys, Marlys Davis, William LePoidevin, Criselia Grupp, Misty Viebrock, Jim Fosse, Brad Coughenour, Bev Slocum, Diane Harris, Luiz Melchert, Eric Olsen, Monica Million, Angie Fode, Jo Borden, Lyle Hendrickson, Tim Martindale, Grace Larsen, Keith Flewelling, Wendy Hill, Jim and Linda Quackenbush, Jerry Jensen, Deanna Wells, Steve West, Laura Caster, Jackie Jones, Dave Fuller, Jesse Enfield, Brenda Cantu, Glennis Stamon, Karl Hatton, Patty Marsden, Steve Dittoe, Jonathan Pitts, Mike Worden, Lisa Caldwell, Rick Anderson, Terry Coffendaffer, Kathleen Slaybaugh, Meagan Tennant, LaVonne Webb, and Dave Halloran.

**INTRODUCTION OF SPECIAL GUESTS**

Those 15+ year members present were recognized, including Marlys Davis, Brenda Cantu, Stephanie Fritts, Deanna Wells, and Richard Kirton.

Jackie Jones introduced former member Jim Quackenbush, and told the story of how she met him and how he encouraged her to get involved in the Chapter. She first joined the NENA Public Education Committee and then began encouraging others to get involved, too. She then asked Marlys Davis to say a few words on JQ’s behalf. Marlys noted that he did a great job for Thurston County, but he really cared about the rest of the state, too. If needed, he would go to the Hill and talk with people – taking care of all of us around the state. She read a partial list of JQ’s accomplishments and added that Jim did those things for all of us, not just for Thurston County. A round of applause for JQ followed. Jackie told JQ, “We so appreciate your commitment to 911 in Washington State.” JQ responded that a lot of that was fun. He said, “I’ve left this in all of your capable hands,” and added that “Retirement is well worth it!” Jackie noted that there’s a photo board of Jim for him to take home.

**APPROVAL OF MEETING MINUTES**

Stephanie Fritts made a motion to approve the minutes from the October 20, 2015 Chapter meeting at Ocean Shores, WA. Sheryl Mullen seconded the motion. There was no discussion. The motion passed unanimously.

**OFFICER REPORTS**

- Executive Council Report – Sheryl Mullen reported that the scholarship deadline is the end of March.

**Mission Statement:**

Join together as public safety communications professionals to lead, learn, and leverage our influence, for the benefit of our profession, the public safety workforce, and ultimately the public we serve.

She talked about the new CPE (Certified Public-Safety Executive Program) which will begin this summer. Applicants must have an RPL or a college degree. It consists of two 12-week on-line courses and one 9-day capstone course at APCO Headquarters in Daytona Beach. Sheryl advised that there are five workgroups if you are interested in the work being done on Broadband and implications for PSAPs.

Within the past couple of weeks there has been a change in the committee structure of APCO International committees. She hoped to bring and discuss the changes here, then take our feedback to Western Regional Reps; but a call was made yesterday with the decision of the Western Region. The leadership development committee dissolved; ProCHRT will go through rebranding; and CAC will no longer be advisory committee. There was a lot of discussion about the Historical Committee; there was a recommendation to not dissolve it. The work of that committee is critical.

Sheryl encouraged those interested in being on a committee, to apply and help get WA well represented.

Stephanie Fritts added that western region may have lost a couple of votes; but we have one of the strongest and largest chapters. Western region has the highest percentage of members in the US. She said the fact that we voted no, we were the only chapter who took them item by item and this had a great deal of influence on the International committee. She added that she sits on the conference expositions (used to be conference advisory) committee. Discussion continued about being on a national committee.

- APCO Treasurer's Report – Richard Kirton – Not present
  - Motion to approve APCO Treasurer's Report – N/A
- NENA Treasurer's Report – Alice Johnson – Not present
  - Motion to approve NENA Treasurer's Report N/A
- East Side Ambassador – Becky Stokoe – Not present
- West Side Ambassador – Karl Hatton – Present, no report
- Commercial Representative's Report – Mark Enfield provided a written report.
- Secretary's Report – Laura Caster reminded everyone to sign in today. Also, provided a written report.
- Past President's Report – Deanna Wells reported that WesTek sponsored 100 umbrellas and shirts for the Chapter booth.

Jackie Jones added that with 2 weeks' notice to have a booth at WRC, Deanna Wells put out a call to help with the booth and got volunteers to staff it. Jackie thanked Deanna Wells for her efforts and awarded her a President's coin.

- President Elect's Report – Jean Nealy – Present, no report
- President's Report – Jackie Jones' report was given in pieces throughout the meeting.

## **STANDING REPORTS**

- 2018 Western Regional Conference – Richard Kirton reported that we've started to put together the committee. We will have conference dates any day now. He noted that we had great success at our booth this year in Portland; there were umbrellas, shirts, and sticky pads. Deanna added that many volunteered at the booth. Richard said we'll need many volunteers for WRC and to look for committee meetings dates very soon.
- Awards Committee – Jay Atwood - The committee is going through the nominations they've received; you should be hearing sometime soon about the selections.
- Bylaws Committee – Richard Kirton – He discussed with past presidents the idea of doing a 2-year presidency, for example 2 years as president elect, 2 years as president, and then 2 years emeritus. He said there is talk about proposing it for this year, but we already have some nominees and Jackie has a lot going on with her agency, so we think we'll propose the amendment at the June meeting and vote on it at the October meeting or maybe introduce it the year after that.

Richard continued that the Bylaws Committee will bring forward the election process for the commercial representative. He noted there was a trial run last year that worked pretty well and the proposal will be similar with a vote by email for commercial members. The Committee will also bring forward a proposal on how we're appointing chairs.

- Chapter Services Committee – Molly Elliott & Grace Larsen – Provided a report. Grace added that we will do a basket auction again this year, so please remember that.
- Conference Committee – Chair Alice Johnson & Co-Chair Brenda Cantu – No report.
- Forums Committee – Richard Kirton reported that we're looking at changing things; it's slated to happen in 2018 after WRC. The big event that year will be Western Regional. The following year, there will be a small event in spring, a small event in summer, then a big event in fall. In the next few weeks look for a survey monkey to directors and 911 coordinators; there should be just one answer for each agency.
- History Committee – Jean Nealy – No report
- Mentoring – Karl Hatton & Cory James – Karl talked about the committee's projects: the training track; a video to help introduce new members to APCO and NENA, a booth at summer conference.
- ProCHRT – Tim Martindale – No report
- Public / Government Affairs (Legislative) Committee – Keith Flewelling reported a lot earlier today, so he kept it brief: The 30-day special session ends at midnight; the governor will not be able to get that supplemental budget tonight.
- Sponsorship Committee – Jean Nealy thanked Bev Slocum from TCS, who is the sponsor of our event tonight.
- Technology Committee – Craig Hamilton - No report
- TERT Committee – Cory Ahrens provided a written report.

### **SPECIAL REPORTS**

- PIO – Jay Atwood & Brenda Cantu – No report
- 911 Advisory Committee Report – Keith Flewelling – No report
- NENA Connection – Alice Johnson – Not present, no report
- Jackie Jones introduced Monica Million, the Colorado Chapter President, who addressed our Chapter with NENA news.
- APCO and NENA Committee Member Reports – Various Committee Members – No reports

### **OLD BUSINESS**

- Chapter Website – Jackie Jones reported that she has a meeting Tuesday to look at what Vadim's done so far. There will be a change to get administrative rights so it will be easier to keep the site current.
- Telecommunicator Certification – Jackie Jones & Keith Flewelling reported. We had an e-vote of all 911-related people in WA State and appreciate all the work. There were 237 responses; of these, 187 were "yes" and 50 were "no." There is clearly a desire to have a statewide certification in WA State. Jackie contacted Keith to work with Scott Sigman and look at what's next. Effective legislative changes take a lot of hands. We need everyone who's supportive to be involved as we go forward. Keith asked Scott about the process. Keith distributed a document to help explain the legislative plan of action and steps in the process. The January 2017 session is a long session, 105 days. There are steps we need to accomplish between now and then, including answering the question why should we establish certification and getting legislators who are willing to sponsor our bill. Then get those legislators into our PSAPs, to make them subject matter experts in the short run. Discussion continued. Talking points will be developed regarding why and when we need it. The plan will include building geographic legislative strike teams in each of the regions around the state, with the purpose to perpetrate the message of certification. Discussion continued. We're treating this as a one-time, get it done process. We'll need to identify how much it costs and who pays. Discussion continues. Stephanie Fritts thanked those who worked on the WANT Committee. Jackie Jones echoed that thank you to the WANT Committee.

### **NEW BUSINESS**

- Strategic Positioning – Jackie Jones reported on this, noting the last time it was done was in 2010. The Executive Committee did a one-day refresh in February 2016. The goals are to make it easier for members to get valuable training and info; hold a face-to-face meeting

with all of our committee chairs; maybe move some jobs between committees to make it more efficient.

- FCC Seventh Annual Report to Congress on State Collection and Distribution of 911 and Enhanced 911 Fees and Charges – Jackie Jones reported that states are asked if they're using 911 funds for non-911 things. In our state, legislators actually changed the laws to use 911 funds for something else. It didn't break the law because they changed the law. This report did not list Washington State as one using 911 funds for other purposes. The Chapter submitted a letter to the FCC because Washington State did use 911 funds for other purposes and describing how they're getting around this.
- Chapter Officer Nominations – Jackie Jones formed a nominating committee for these officer roles: Secretary, President Elect, and West Side Ambassador. Monday it will go to the Executive Committee for approval. Then the information will be sent out to Chapter with the candidate bios. Jackie encouraged members to vote by absentee ballot or in person at the June Chapter meeting.
- APCO Intl 2<sup>nd</sup> VP Candidate Requests Our Support – Sheryl Mullen thanked everyone for sticking around. Holly Wayt has asked for our Chapter's endorsement. Sheryl read Holly's request and information. Stephanie Fritts made a motion for the Washington State Chapter to endorse Holly Wayt. Brenda Cantu seconded the motion which passed unanimously.
- Recognition – Jackie Jones introduced Monica Million who is running for the position of NENA Western Region Director currently held by Lisa Hoffman. Monica addressed the Chapter. She thanked us for the opportunity to speak and share about who she is. She added that she'd be honored to have your vote.
- Jackie recognized:
  - The Nominating Committee – Brenda Cantu, Chair; Keith Flewelling; Sheryl Mullen; and Deanna Wells;
  - The Special Ad-Hoc Committee – Sheryl Mullen, Stephanie Fritts, Keith Flewelling, Richard Kirton and Scott Sigmon for preparing the Chapter's response to the FCC report; and
  - Richard Kirton for bringing us the spring forum.

## **GOOD OF THE ORDER**

- Jackie said the summer conference is coming up. Members were asked to remind their vendors to get a booth at our conference.
- AT&T recently submitted a request to FCC to discontinue telecommunications services, specifically to no longer provide Busy Line Interruption and Busy Line Verification. Karl Hatton said he wrote a letter to the FCC asking that this not be allowed to happen because he feels it will negatively impact 911 across the affected service areas. Discussion followed. Karl added that he wasn't sure if the filing deadline had passed.
- Jackie reminded everyone to sign in tonight.

**ADJOURN** – Jackie adjourned the meeting at 7:50 p.m.